

**CITY COUNCIL MEETING**  
**Tuesday, September 20, 2011**

**CITY COUNCIL PRESENT:** Richard Glasgow, Peg Larsen, Bob Livingston, Joe Paiement, Brian Zeller  
**STAFF PRESENT:** Matt Kline, Tom Niedzwiecki, Nick Vivian, Chris Wallberg  
**OTHERS PRESENT:** Eric Bauer, Bob Craggs, Pete DeCorsey, Chris White, Diane Wirth

**Workshop – 5:00 p.m.**  
*Public Works Department Staffing*

**Regular City Council Meeting – 6:00 p.m.**

1. **CALL TO ORDER** by Mayor Zeller at 6:03 p.m.
2. **PLEDGE OF ALLEGIENCE** was said.
3. **CONSENT AGENDA** – Motion made by Glasgow, seconded by Livingston, to approve Consent Agenda Items A - I. City Treasurer Niedzwiecki asked that Agenda Item C – Bills to be Approved – be amended for Gilles' pulled vacation and PERA check. **M/S/P (Glasgow/Livingston) to approve Consent Agenda Items A-I with amendment to Item C that Jim Gilles vacation and PERA check will be reissued.** Zeller called the question. Glasgow, Larsen, Livingston, Paiement, and Zeller voted aye. Consent Agenda Items approved.
  - A. Minutes of the August 16, 2011 City Council meeting
  - B. Treasurer's Report
  - C. Bills to be Approved
  - D. Building Inspection Services Increase of Split from 35% to 37%
  - E. Approval for Payment No. 1 to Magney Construction, Inc. for work completed on Upper Elevation Water System Improvements through September 14, 2011
  - F. Adopt 2011 amendments to the Lakeland Wellhead Protection Plan
  - G. Resolution approving application by Matt and Elizabeth Wiederkehr for Variance to Setback requirements at 130 St. Croix Trail North [Resolution 2011-23]
  - H. Resolution approving application by James Burnett for Variance to bluffline setback requirements to place a new Septic System at 1485 Rivercrest Road North [Resolution 2011-24]
  - I. Resolution approving application by Paul Johnson/SVC Ventures, Inc. for Variance to Bluffline Setback requirements to allow addition to the home at 780 Quixote Avenue North [Resolution 2011-25]

**4. LAW ENFORCEMENT REPORT**

Peg Larsen reported 100 Incident Call Reports, and 16 Citations issued for the month of August 2011; citations issued for variety of reasons, most on the St. Croix River; total miles driven in Lakeland were 6,293.

**5. PETITIONS TO THE COUNCIL –**

Thomas Campbell, 350 Quality Avenue North. Explained his Eagle Scout Project that includes assembling and installation of two benches, one in Humphrey Park and the other in Crocker Park; installation in Humphrey is by bike path, and at Cully on the right side of soccer field; money has been raised. On direction from Mayor Zeller, Matt Kline will set up meeting with Campbell and Livingston to locate where benches should be installed; all CC supportive of Project.

**6. PUBLIC WORKS DEPARTMENT**

Mayor Zeller stated a workshop was held prior to the CC meeting on Public Works Department staffing, as Jim Gilles who has worked with the City for 18 years has taken another position; Matt Kline was appointed interim director of both Public Works and Water Department. **M/S/P (Glasgow/Livingston) to authorize Matt Kline as interim director of Public Works and the Water Department discretion in insuring the City of Lakeland is properly prepared for any snow event.** City Attorney asked that clarification be made for discretion/preparations. Zeller stated insuring plows on truck and preliminary check through – everything that would encompass scope of preparing for the snow event using two resources (1) part time Public Works employee, and (2) Pete DeCorsey. **Glasgow, Larsen, Livingston, Paiement, and Zeller voted aye. Motion passed.**

**7. CITY STAFF REPORTS**

**Attorney** – The bulk of information he has will be discussed during Closed Session.

**City Clerk** – River Valley Community Days, a family event featuring carnival rides, games, and a classic car show, will be held this weekend in Lakeland Village; activities will take place Friday, Saturday, and Sunday; sponsored by Lakeland

Village and Lower St. Croix Valley Community Foundation, with event proceeds benefitting the LSCVCF; website is lscvcf.com. Mayor Zeller stated the City is in support of event, but will not be sponsoring a separate booth.

**Engineer** –

- John Parotti reported there is an effort to do away with the Federal compliance dates that maintain traffic signs, making it a good thing for financially strapped communities.
- Waiting for Department of Health review of Upper Elevation Water System Improvements; change order #1 for flow meter needed to meet requirements; funded through State; bid in May; Matt will be handling monthly invoices.
- 2012 Streets Improvement Project scope larger than typical at total estimate of \$482,245; adequate funds in 2012 to cover expense; need approval for surveys at minimum to begin in October; percentage of total project cost that is part of SEH services; preliminary surveys \$8,000-\$10,000. Mayor Zeller noted consensus to spend down reserve fund was previously discussed and approved.
- Need to have discussion on Quixote, private road versus City road; last stretch of gravel; both FEMA and SEH provided suggestions due to flooding conditions; project fund balance \$592,000, less \$482,000 for Project, leaving \$110,000 at end of next calendar year. Mayor Zeller understands there is no assessment policy in place and need to look at a policy at some point in time as right now assessing the residents is not an option. City Attorney Vivian indicated he was working with Nagel earlier and believes a draft of policy provided to the City. **M/S/P (Zeller/Livingston) to authorize SEH to proceed with survey in conjunction with the 2012 Streets Project, confirming scope in October. Glasgow, Larsen, Livingston, Paiement, and Zeller voted aye. Motion passed.**
- Beach Project ongoing and should be complete by year-end; Washington County Conservation District steward of grant funds; plans approved by Corp of Engineers and DNR to be bid and constructed this fall; grant funds available through 2012.

**GA Consultant** – no report received by either Mayor Zeller or City Hall

**Public Works** – Matt Kline reported work on weeds on CSAH median will be done; he will receive his license for snowplow this Thursday; final bill for CSAH hasn't been received [Niedzwiecki indicated funds in Long Term Improvement Fund]. Zeller confirmed County agreed to defer final bill to 2011 when the City would owe \$108,000; asked that they check file.

**Treasurer** – The City received certification of the Fiscal Disparity levy as \$69,367, a decrease of \$12,001 or 14.7% from the \$81,368 for 2011; while this doesn't impact overall Certified Levy, it does increase the Local Levy by \$12,001 or 1.3%; Washington County released their preliminary estimate of market values on August 19, 2011; for Lakeland, Taxable Market Value decreases \$21,789,100 or 9.6%; Tax Capacity decreases \$244,068 or 10.4%; market value of the median home decreased 5.4%; change from a market value credit to a market value exclusion means entire levy being paid by local property taxpayers; for Lakeland, the overall levy impact on the median valued home is an increase of \$52.93 or 6.5%. Mayor Zeller asked if Niedzwiecki had looked at a budget reduction discussed previously, recognizing as income Cable and Building Inspections. Niedzwiecki will be on vacation and unable to attend October CC.

**8. COUNCIL MEMBER REPORT/Paiement** – Personnel Committee has been time consuming during the past month; he will conduct interview prior to next CC meeting for action at October meeting.

**9. COUNCIL MEMBER REPORT/Glasgow** – There were 48 runs for Fire Department, 8 of them in Lakeland – total down from last month; an administrative position from 8 a.m. – 12 noon five days a week was approved by the Fire District and audit going well; no Cable meeting was held; no Alliance last month, but will be meeting this Monday.

10. COUNCIL MEMBER REPORT/Larsen – no report

11. COUNCIL MEMBER REPORT/Livingston – no report

**12. MAYOR'S REPORT** –

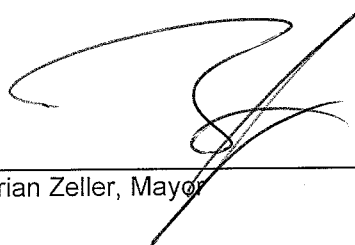
- Regarding CSAH landscaping – Jim Gilles called to have support on short term and contract boulevards short term; bid received for long term to address weed cutting; will be taking place this Thursday and Friday; Lakeland Shores questioned cost (as they are paying approximately 25%) and it was explained due to the complexities of doing work bill will be larger.
- The Gateway Corridor met Wednesday providing updates of design due to additional criteria given.
- LSCWMO did not meet this month.
- Still interest in a senior housing development through Washington County HRA.

**13. CLOSED SESSION REGARDING PENDING LEGAL MATTERS**

**M/S/P (Larsen/Livingston) to go into Closed Session at 7:00 p.m. Glasgow, Larsen, Livingston, Paiement, and Zeller voted aye. Motion passed.**

M/S/P (Zeller/Livingston) to reconvene the regular CC meeting at 7:54 p.m. Glasgow, Larsen Livingston, Paiement, and Zeller voted aye. Meeting reconvened.

14. ADJOURN – M/S/P (Glasgow/Livingston) to adjourn meeting at 7:54 p.m. Glasgow, Livingston, Paiement, and Zeller voted aye. Meeting adjourned



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Brian Zeller, Mayor



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Kate Piscitello, Recording Secretary