

CITY COUNCIL MEETING
Tuesday, March 22, 2011

CITY COUNCIL PRESENT: Richard Glasgow, Peg Larsen, Bob Livingston, Joe Paiement, Brian Zeller
STAFF PRESENT: Jim Gilles, Tom Niedzwiécki, Nick Vivian, Chris Wallberg
OTHERS PRESENT: William Francel, Katie Lee, Nicole Major, Diane Wirth

1. **CALL TO ORDER** by Mayor Zeller at 6:00 p.m.
2. **PLEDGE OF ALLEGIENCE** was said.
3. **SUMMARY OF FEBRUARY 15 CLOSED SESSION** (see Agenda Item 8a)
4. **PLANNING COMMISSION APPOINTMENT**
M/S/P (Livingston/Glasgow) to adopt Resolution 2011-11, a Resolution of the City Council appointing William C. Francel to the Lakeland Planning Commission. By roll call, Glasgow, Larsen, Livingston, Paiement, and Zeller voted aye. Resolution 2011-11 adopted.
5. **CONSENT AGENDA – M/S/P (Glasgow/Zeller)** to approve Consent Agenda Items A-C. Glasgow, Larsen, Livingston, Paiement, and Zeller voted aye. Consent Agenda approved.
 - A. Minutes of the February 15, 2011 Regular City Council meeting
 - B. Treasurer's Report
 - C. Bills to be Approved

6. LAW ENFORCEMENT REPORT

Livingston reported that February was a busy month that included a voter fraud investigation; total incidents totaled 58 with two citations issued; 6,449 miles were driven in the City.

7. PETITIONS TO THE COUNCIL - none

8. FLOOD PREPARATION UPDATE

Jim Gilles, Public Works, reported flood preparations are underway; 1,000 sand bags have been ordered, and 450 received along with 5 tons of sand that is located in front of City Hall; will be closing down Quixote – Sheriff's Department will be tagging; Washington County homepage has links to National Weather Service data – good resource for residents. Livingston saw Webinar – expressed kudos to Diane Cooper of the National Weather Service who is handling emergency services management; all National Weather Service predictions of flooding dependent on weather; emergency services will be open at the LSCV Fire Department tomorrow and will be open from 8 to 5; phone number is available 24/7 for all emergencies; public is asked to report first to their individual cities, as it is a local issue, and cities will contact any and all necessary assistance.

8a. SUMMARY OF FEBRUARY 15 CLOSED SESSION (see Agenda Item 3 above)

City Attorney Vivian reported the City Council went into Closed Session at their February 15, 2011 meeting for the purpose of conferring with legal counsel with regard to properties at 737 Quinlan Avenue South and 1109 Quixote Avenue North and an election issue; during this closed session, the Council provided direction for legal counsel to move forward; the meeting was then reconvened from Closed Session and the regular CC meeting resumed. Mayor Zeller also noted a Special City Council Meeting was held on Friday, March 18, 2011, at 7:30 a.m. for the purpose of declaring an emergency for flood conditions.

9. CITY STAFF REPORTS

Attorney – Distributed copies of the Joint Powers Agreement between the City of Lakeland and West Lakeland Township providing water service to two houses toward the east side of water tower, the former Ray's Truck Stop property, and possibly Black's Nursery; copy sent to West Lakeland attorney for his review; asked CC to comment on draft for final agreement that will be provided in April for approval. In question posed to Jim Gilles; MPCA will cover hook-up for indicated properties.

City Clerk – Spring Clean-Up is scheduled for Saturday, May 7, 2011 from 8 to 12; disposal of scrap metal, hazardous waste, tires, appliances, and electronics planned; Teens for Christ will lend their help once again and Jeff Heimann will chair.

Engineer – absent

GA Consultant – Mayor Zeller advised consultant forwarded an email with updates.

Public Works – Jim Gilles reported the 2011 Streets Project is out for bids. City Clerk Wallberg noted that due to time constraints for publication, the bid opening took place on April 4, 2011, at 1:00 p.m.

Treasurer – The financial reports for the Year Ended December 31, 2010 are now final; only change from last month is the \$7,000 transfer from the General Fund to the LT Improvement Fund for additional 7 newsletters [only 5 months previously approved.]; General Fund was at a favorable variance of \$14,501 for the year, which is essentially the \$15,000 contingency built into the budget; getting steady updates on 2011 re-LGA funds this year - City's budget projected losing 100% of funds.

10. COUNCIL MEMBER REPORT/Paiement

Paiement has been working with City Clerk Wallberg on the parks situation and scheduling teams; attempting to get a firm schedule in place dividing time between teams; issuing permits so when team pays fee, they receive permit allotted to the time scheduled.

11. COUNCIL MEMBER REPORT/Glasgow

- Noted the St. Croix Valley Foundation might be source of funds to help redo Crocker Park landscaping. Mayor Zeller brought up issue that improving landscaping leads to maintenance that could be issue on ongoing basis.
- March Alliance meeting very well attended and very informative.
- Fire District Board meeting well run; very impressed with reports and updates; it was suggested adding funds needed for 800 MHz system to tax rolls; would be line item on tax statement.

12. COUNCIL MEMBER REPORT/Larsen

No other information to report from what reported by Public Works except possibly repairs needed on plows; Public Works to be commended for their good work with snow removal.

13. COUNCIL MEMBER REPORT/Livingston

Met with Personnel Committee and final Employee Manual in PDF form; once Planning Commission goes through manual, he will ask for comments from City Council - with hopeful approval after that.

14. MAYOR'S REPORT

- Received email that the 5 cities were approved for Yellow Ribbon status and there will be small ceremony at the Capital; line share of credit for designation goes to Lakeland Shores Mayor Randy Kopesky who spent over twelve month of effort.
- Will be meeting with Gilles, Wayne Sandberg, and Washington County next Monday on CSAH 18 landscaping plan. Lakeland Shores will also attend
- Pointed out the importance of the Middle St. Croix Water Management Organization (MSCWMO) and offers assistance programs to manage the water resources of the district with only a \$100,000 yearly budget.

16. ADJOURN – M/S/P (Livingston/Glasgow) to adjourn meeting at 6:40 p.m. Glasgow, Larsen, Livingston, Paiement, and Zeller voted aye. Meeting adjourned



Brian Zeller, Mayor



Kate Piscitello, Recording Secretary

SPECIAL CITY COUNCIL MEETING
Friday, March 18, 2011

CITY COUNCIL PRESENT: Richard Glasgow, Peg Larsen, Bob Livingston, Joe Paiement
STAFF PRESENT: Jim Gilles, Chris Wallberg

1. **CALL TO ORDER** by Acting Mayor Livingston at 7:35 a.m.
2. **PLEDGE OF ALLEGIENCE** was said.
3. **RESOLUTION DECLARING A STATE OF EMERGENCY FOR CONDITIONS RESULTING FROM THE MAJOR FLOOD EVENT OF 2011** – There was review and discussion about the declaration of State of Emergency regarding the anticipated flood event. There was consensus that, if approved, the resolution should expire at the end of the May 17, 2011 meeting – after review of the flood situation and determination made that it can expire. **M/S/P (Larsen/Glasgow) to adopt Resolution 2011-09 Declaring a State of Emergency for Conditions Resulting from the Major Flood Event of 2011.** On roll call Paiement, Glasgow, Larsen and Livingston voted aye. Zeller was absent. Resolution was adopted.
4. **RESOLUTION AUTHORIZING THE CITY TO BE PARTY TO THE MINNESOTA WATER AGENCY RESPONSE NETWORK (MnWARN)** – There was review and discussion about this opportunity for assistance from water agencies statewide. **M/S/P (Glasgow/Larsen) to adopt Resolution 2011-10 Authorizing the City to be party to the Minnesota Water Agency Response Network (MnWARN).** On roll call Paiement, Glasgow, Larsen and Livingston voted aye. Zeller was absent. Resolution was adopted.
5. **REVIEW OF FLOOD PREPARATION PLAN** – There was review and discussion about the current status of flood preparation in the City. Gilles reported that barricades have been rented, and there was discussion about rental versus purchase of such equipment. **M/S/P (Glasgow/Larsen) to purchase four Type 3 barricades/road closed signs, cost not to exceed \$2,200; with funds to be taken from Cable money. Passed unanimously. M/S/P (Livingston/Glasgow) to approve funding for equipment and miscellaneous costs for the flood event, cost not to exceed \$2,000; with funds to be taken from Public Safety/LTI. Passed unanimously.**
6. **ADJOURN** – M/S/P (Larsen/Livingston) to adjourn meeting at 8:06 a.m. Passed unanimously.



Robert Livingston, Acting Mayor



Chris Wallberg, City Clerk