

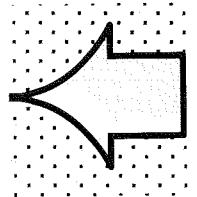
**SPECIAL CITY COUNCIL MEETING
Tuesday, November 29, 2011**

CITY COUNCIL PRESENT: Richard Glasgow, Bob Livingston, Joe Paiement, Brian Zeller
STAFF PRESENT: Matt Kline, Chris Wallberg
OTHERS PRESENT: Chris White

1. **CALL TO ORDER** by Mayor Zeller at 5:17 p.m.
2. **PLEDGE OF ALLEGIENCE** was said.
3. **PW I / WATER OPERATOR POSITION** – Zeller said that Larsen requested that in her absence, he express that she is concerned about approving this expenditure in these economic times. Paiement presented Personnel Committee recommendation to hire Jacque Plese for the position of PW II / Water Operator or Rick Regnier for the position of PW I/Water Operator. There was discussion about two qualifying candidates, status of the position/title and pay options. **M/S/P (Paiement/Zeller) to accept the Personnel Committee recommendation and direct the Public Works Director to offer Jacque Plese the position of posted PW II/Water Operator effective January 2, 2012 at starting salary of \$18/hour with benefits; and authorizing Public Works Director to negotiate salary up to \$19/hour plus benefits. Further, if Jacque Plese is not hired, to accept the Personnel Committee recommendation and direct the Public Works Director to hire Rick Regnier for the position of PW I/Water Operator [effective December 15, 2011] at starting salary of \$16.50 plus benefits. Paiement, Glasgow, Livingston and Zeller voted aye. Motion passed.** There was consensus to confirm that employee/s will have all benefits adopted in the current Employee Handbook.
4. **ADJOURN – M/S/P (Paiement/Glasgow) to adjourn meeting at 5:28 p.m. Passed unanimously.**

Brian Zeller, Mayor

Chris Wallberg, City Clerk



HERE

SPECIAL CITY COUNCIL MEETING
Friday, November 18, 2011

CITY COUNCIL PRESENT: Richard Glasgow, Peg Larsen, Bob Livingston

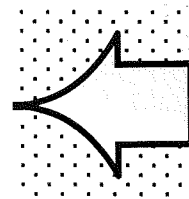
STAFF PRESENT: David Drown, Andy Pratt, Chris Wallberg

OTHERS PRESENT: Gloria Phillips, Lynn Robson, Other who did not sign in

1. **CALL TO ORDER** by Acting Mayor Livingston at 3:02.
2. **PLEDGE OF ALLEGIENCE** was said.
3. **PUBLIC HEARING FOR ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO 1-2 & ADOPTION OF TAX INCREMENT FINANCING PLAN RELATING THERETO**
 - 1) Call to Order at 3:02 p.m.
 - 2) Introduction of Application – Drown reviewed the TIF process and proposed District 1-2.
 - 3) Public Comments – Gloria Phillips, 569 Quixote Avenue North, asked about benefit to the City of this small project. Livingston responded that the City is interested in attracting commercial businesses/taxpayers, and these kinds of improvements help to do that. Lynn Robson, Commercial Management business manager, added that employees will dine, buy gas and other things from businesses, and may relocate to the City. She thanked the Council for their consideration of this relatively small project.
 4. Written Comments – Clerk reported that required waivers of 30-day notification were provided by Stillwater School District #834, James Schug on behalf of the Washington County Board and Gary Kriesel, Lakeland representative on the county Board.
 5. Hearing Closed at 3:16 p.m.
4. **TAX INCREMENT FINANCING DISTRICT NO. 1-2** – Pratt reviewed the Plan, Resolution and Contract as presented. He explained that a) the Resolution Exhibit A sets out the findings for the TIF District as required by statute and b) the contract lays out how the improvements will be constructed, timing for the project, the note will be provided to the developer when improvements are completed, and there is no risk to the City general fund to pay the TIF note.
M/S/P (Glasgow, Larsen) to adopt Resolution 2011-29 establishing Tax Increment Financing District No. 1-2, adopting a Tax Increment Financing Plan therefor, and approving a Contract for Private Development with Commercial Management, LLC. On roll call Glasgow, Larsen and Livingston voted aye. Paiement and Zeller were absent. Resolution was adopted.
5. **ADJOURN** – M/S/P (Larsen, Glasgow) to adjourn meeting at 3:25 p.m. Passed unanimously.

Robert Livingston, Acting Mayor

Chris Wallberg, City Clerk



CITY COUNCIL MEETING
Tuesday, November 15, 2011

CITY COUNCIL PRESENT: Richard Glasgow, Peg Larsen, Joe Paiement, Brian Zeller
STAFF PRESENT: Matt Kline, Nick Vivian, Chris Wallberg
OTHERS PRESENT: Chris White

Regular City Council Meeting – 6:00 p.m.

1. **CALL TO ORDER** by Mayor Zeller at 6:00 p.m.

2. **PLEDGE OF ALLEGIANCE** was said.

3. SUMMARY OF OCTOBER 18, 2011 CLOSED SESSION

City Attorney Vivian reported a Closed Session was held at the October 18, 2011 meeting on pending litigation of a zoning issue at 1109 Quixote Avenue North; CC provided direction – no formal action taken; another Closed Session of the CC will be held tonight at the end of the agenda.

3. CONSENT AGENDA – M/S/P (Glasgow/Larsen) to approve Consent Agenda Items A-D. Glasgow, Larsen, Paiement, and Zeller voted aye. Consent Agenda Items approved.

A. Minutes of the October 18, 2011 City Council meeting

B. Treasurer's Report / Combined for September and October 2011

C. Bills to be Approved

D. AFP to Magney Construction Inc. in the amount of \$125,109.00 for work completed on Upper Elevation Water System Improvements through November 8, 2011

5. LAW ENFORCEMENT REPORT

Peg Larsen reported for the month of October 2011, there were 93 ICRs processed and 12 citations issued.

6. 2012 STREETS/LAKELAND SHORES' PARTICIPATION

Matt Kline, Public Works, relayed inquiry from John Parotti, the City's Engineer, who is also engineer for the City of Lakeland Shores; Lakeland has been asked to allow Lakeland Shores to participate in bidding process for their streets; they have two remaining roads to be paved and it would benefit them to join bidding process. Mayor Zeller asked that Kline check on any additional cost to Lakeland and that if not, consensus to proceed.

7. CITY STAFF REPORTS

Attorney – The information he has will be discussed during Closed Session.

City Clerk –

- The Christmas/Holiday Party will be held from 4 to 6 on December 20, 2011 before the Regular CC Meeting. Truth in Taxation hearing will be part of the December 20, 2011 meeting.
- Debbie Erickson, Lakeland Village, has received approval to sell Christmas trees from the Village parking lot and advised a possible visit from Santa Claus during the holiday season. Wallberg advised that a Halloween Parade was held with 65 children participating.

GA Consultant – Mark's update forwarded by email.

Engineer – In City Engineer's absence, Matt Kline reported the following:

- Borings are done; preliminarily getting ready for that.
- A meeting was held regarding the Lakeland Beach with continued concern about mussels. Zeller added they are scaling back the parking lot to the east high enough over the high water mark, lessening the slope.

Public Works –

- Upper Elevation Water System Improvements 90% complete; should be up and running the last week in November.
- Mike Bodlovich, newly hired as PW1, doing great.
- Snowplows are ready.
- Doing interviews for posted PW1/Water position; should have update Thursday night; Chris White has sent out an email regarding process.

Treasurer –

- It is looking as if there is no obstacles to meeting budget year end; favorable budget \$15,000-20,000 area; recycling brought in approximately \$10,000 revenue; haven't spent too much on building as in recent years; legal services are down; recreation/parks was lower as not staffed the whole year.
- Glasgow asked about the newsletter and associated costs. Niedzwiecki informed \$7,000 was transferred to long term improvement fund; overage of General Fund last year was transferred to this year. Glasgow noted Cable funds could be used to support newsletter; check should be forthcoming soon. Discussion continued on link to website, tracking number of visits as a tool.
- Will be presenting 2012 Budget & Levy for approval next month; 2.4% reduction in Levy; preliminary proposal passed. Zeller asked that he forward documents to City Clerk for forwarding to CC.
- Complete audit was completed for the Lower St. Croix Valley Fire Department and presented; audit done every five years; cost 1/3 of State Auditor expense; has bound hardcopy for City Hall files.
- Zeller asked Niedzwiecki to check his schedule and that they schedule a workshop to talk about the budget, especially transfer of amount under budget this year to next year.

8. COUNCIL MEMBER REPORT/Paiement –

Updated on Personnel Committee's work, and that based on CC's direction, an offer was extended to Matt Kline to fill Public Works Director; are still working on review process and a response will be forthcoming to clarify the direction Kline and the City are going. Kline was commended as public positive working with him.

9. COUNCIL MEMBER REPORT/Glasgow –

- Attended annual Veteran's Day celebration in Stillwater and separate dinner held at the Lake St. Croix Beach City Hall; both well attended
- Will have further clarification of homestead credit at the next Alliance Meeting.
- Short Cable Meeting was held; Lakeland should be receiving another sizeable check
- Attended health care conference.
- Fire Board met, there were 9 calls in Lakeland for October 2011; new gurney should be here next month.

10. COUNCIL MEMBER REPORT/Larsen – no additional report

11. COUNCIL MEMBER REPORT/Livingston – absent

12. MAYOR'S REPORT –

- MSCWMO [Middle St. Croix Water Management Organization] held budget flat; annual reports presented at the County with preliminary discussion with commissioners on possible merging of watersheds; conversations will be pursued on each organization; he would argue they are accomplishing more with MSCWMO than WMO.
- Would recommend anyone interested to attend Gateway Corridor meetings that are open; \$3,000 environmental impact statement budgeted and committed to by Met Council, Ramsey County, and Washington County and Federal Government mandated.

14. CLOSED SESSION REGARDING PENDING LEGAL MATTERS

M/S/P (Larsen/Glasgow) to go into Closed Session at 6:32 p.m. Glasgow, Larsen, Paiement, and Zeller voted aye. Motion passed.

M/S/P (Glasgow/Paiement) to reconvene the regular CC meeting at 7:46 p.m. Glasgow, Larsen, Paiement, and Zeller voted aye. Meeting reconvened.

15. ADJOURN – M/S/P (Larsen/Glasgow) to adjourn meeting at 7:46 p.m. Glasgow, Larsen, Paiement, and Zeller voted aye. Meeting adjourned



Brian Zeller, Mayor

