

SPECIAL CITY COUNCIL MEETING
November 13, 2007

COUNCIL MEMBERS PRESENT: Robert Craggs, Richard Glasgow, Peg Larsen, Robert Livingston, Brian Zeller
STAFF PRESENT: Jim Gilles, Matt Klein, Nick Vivian, Chris Wallberg

1. **CALL TO ORDER** by Mayor Zeller at 6:17 p.m.

2. **PLEDGE OF ALLEGIANCE** was said.

3. **5TH STREET SOUTH** – Curb Cuts & Traffic Flow

[Mayor Zeller advised they had determined that Item 3 is not an action item; previously in worksession, Gilles updated on 5th Street South curb cuts and traffic flow as well as issues with 3rd Street]

4. **ADMINISTRATIVE CONSULTANT** Position

Zeller noted significant discussion during the worksession about the Administrative Consultant; contract that is due to expire this evening; significant discussion about additional goals and possibly extending that contract.

M/S/P (Larsen/Livingston) to extend the contract for the Administrative Consultant through the first CC meeting in January 2008 with goals defined as discussed in workshop, cost not to exceed \$1,500 per month, and preparation of a job description by the December 2007 CC meeting. Vivian suggested they direct Nagel to prepare a job description by the December CC meeting in the event they want to act on that and give him some year-end authority, like performance evaluations, some other HR functions or whatever the case might be. Larsen and Livingston accepted amendment. Craggs would ask the process that remains in the goals. Zeller comfortable with doing that. Livingston called question. **Craggs, Glasgow, Larsen, Livingston, and Zeller voted aye. Passed unanimously.**

M/S/P (Craggs/Zeller) to postpone item 5 to the Regular CC Meeting regarding certification of assessments to taxes for 850 Quixote Avenue North and 200 Quality Avenue South. Craggs reason for making recommendation is thinks they are setting precedent. Zeller seconded motion. Glasgow asked if the Mau's had paid today. Staff confirmed Mau's paid today, did not receive anything from Defiel, and Jacobs specifically requested costs related to subdivision be certified to his taxes as a one time assessment to be paid in 2008. Zeller asked for friendly amendment in Craggs motion that this item would include 850 Quixote Avenue North and 200 Quality Avenue South. Craggs said to be postponed until the regular CC meeting. Zeller accepted amendment for his second. Glasgow received a call from Mau today and his was quite upset about the letter that was sent and shy sent because he said he never got any bills; November 30 was the last bill he had gotten; always has paid his bills; wondering why he gets demand letters and was quite upset. Zeller said for a matter of clarity, he is not a part of this motion; his property is not part of this motion. Livingston called question. Craggs, Glasgow, Larsen, Livingston, and Zeller voted aye. Passed unanimously.

5. **CONFIRM CERTIFICATION** of assessments to taxes for 850 Quixote Avenue North and 16777 7th Street North

6. **ADJOURN** – **M/S/P (Zeller/Craggs) to adjourn at 6:32 p.m. Craggs, Glasgow, Larsen, Livingston, and Zeller voted aye. Passed unanimously.**

Brian Zeller, Mayor

Kate Piscitello, Recording Secretary